How To Change Your Password
IMPORTANT:

Your temporary password is your date of birth in DD/MM/YYYY format
To change your password:

1. Click the Change Password link at the top right of the Learner Portal.
2. The password change box will display as shown below.
3. Enter your current password in the top box

- Type your new password in the two boxes below.

- Click the OK button.

Remember:

- Passwords are case sensitive, please check Caps Lock on your keyboard.
- You must have a least 6 alphanumeric characters in your password with no blank spaces.
- Your password should be easy for you to remember.
It is recommended that you set up 3 Secret Questions and Answers.

Your secret questions and answers can be used to reset your password when you have forgotten it.
Need More Help? Contact Us

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Blue Mountains College Library
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