Online Resources and LinkedIn Learning courses
@ your library to support professional development

- **Australian Journal of Adult Learning** - Promoting critical thinking and research in the field of adult learning, theory, research and practice of adult and community education
- **Adult Learning** Articles of interest pertaining to adult and continuing education for both educators and learners.
- **Australian Journal of Language & Literacy** - Provide balanced & in-depth investigation of literacy practices & theories in everyday settings, including classrooms
- **Literacy Today** - Literacy & Literacy Education
- **TESL-EJ: Teaching English as a Second or Foreign Language**

LinkedIn Learning offers arrange of courses to support teachers. Completion of courses and a professional reflection can contribute towards teaching and assessment currency

- **Learning to Teach Online** - Discover the keys to successfully teach online. Learn how to use learning management systems, design an online class, track progress, and meaningfully engage students.
- **Train the Trainer** - Discover how to deliver high-quality workplace training that leads to better learner outcomes. Learn how to develop, plan, and deliver successful training sessions, overcome barriers to learning, and bolster your communication skills.
- **Time Management Fundamentals** - Get time management strategies to stay organized, keep a clear mind, and be more productive in work and life.

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**ClickView**

- **Series**: Diversity in the Workplace
- **Series**: Research and Study Skills
- **Series**: Communication in the Workplace
- **Series**: Are you ready?
- **Series**: Library Skills

**Road to IELTS**

Access complete IELTS preparation courses that offer over 100 hours of online self-study materials including videos and audio files for each module – the academic and the general module.

**ACCESS: TAFE NSW USERNAME AND PASSWORD REQUIRED**

**Writing Meaningful Professional Reflections**

**Sample Activity**: LinkedIn Learning – Meeting facilitation video (33min) and associated glossary file, completed 8/2/19 relating to UoC: BSBADM502 - Manage Meetings.

**Sample Professional Reflection**

I completed the LinkedIn Learning – Meeting facilitation video on 18/2/2019 (Activity). During the training it discussed the use of action minutes and that these are the most common form of minutes used especially in board meetings. Action minutes record the decisions reached and the actions to be taken, though not recording the discussion that went into making the decisions (Outcome). As a result of this I have increased the information provided in BSBADM502 Manage Meetings to ensure I am covering the most common minutes required by industry (Impact).


**Sample Professional Reflection**

In 2019 I read an article on using questions to unpack content and address areas where the concepts of the topics being covered were not understood (Activity). The program was based around mathematics and science but the process could be utilised in any concept. Learners were asked questions that related to content that had been delivered starting with simple questions and gradually increasing the complexity. This concept was used to provide learners opportunities to engage with the knowledge and to gauge how proficient they were at applying this knowledge (Outcome). I have included this strategy into my lessons on - reading strategies to identify and interrupt information in workplace text and identifying workplace terminology in the unit FSKRDG07 - Read and respond to simple workplace information (Release 1). This has assisted me in identifying areas that learners need assistance with and also to reinforce the learning (Impact).


[Accessed 16 December 2019]

**LibGuide**: Demonstrate VET Teacher Currency and Competency: CPALES