LEARNING TO TEACH ONLINE - Discover the keys to successfully teach online. Learn how to use learning management systems, design an online class, track progress, and meaningfully engage students.

TRAIN THE TRAINER—Discover how to deliver high-quality workplace training that leads to better learner outcomes. Learn how to develop, plan, and deliver successful training sessions, overcome barriers to learning, and bolster your communication skills.

TIME MANAGEMENT FUNDAMENTALS—Get time management strategies to stay organized, keep a clear mind, and be more productive in work and life.


Sample Professional Reflection
In 2019 I read an article on using questions to unpack content and address areas where the concepts of the topics being covered were not understood (Activity). The program was based around mathematics and science but the process could be utilised in any concept. Learners were asked questions that related to content that had been delivered starting with simple questions and gradually increasing the complexity. This concept was used to provide learners opportunities to engage with the knowledge and to gauge how proficient they were at applying this knowledge (Outcome). I have included this strategy into my lessons on reading strategies to identify and interrupt information in workplace text and identifying workplace terminology in the unit FSKRDG07 - Read and respond to simple workplace information (Release 1). This has assisted me in identifying areas that learners need assistance with and also to reinforce the learning (Impact).